



# REGENT OF ROTORUA

Regent of Rotorua  
1191 Pukaki Street  
Rotorua  
New Zealand  
P: +64 7 348 4079  
regentrotorua.co.nz



## Regent of Rotorua Boutique Hotel Event Information

We are delighted that you are interested in holding your event at the Regent of Rotorua Boutique Hotel and look forward to making your time with us memorable.

At the Regent of Rotorua we pride ourselves on making a success of your function, conference or meeting event. Our philosophy is to offer you personalized, intuitive service in modern, stylish surroundings.

The Regent of Rotorua is the perfect venue for a glamorous wedding either outdoors in the pool area or inside in The Regent Room restaurant & cocktail bar. Small conferences or meeting are easily catered for in the Regent Annex Boardroom located on the ground floor of our Annex building. Intimate meetings or private dinner parties are perfect in our Regent Club Lounge located on the ground floor next to the cocktail bar.

## Event Room Descriptions & Facilities

### Regent Club Lounge

The Regent Club Lounge is a small private room located on the ground floor of the Hotel adjacent to the restaurant & bar area. Large floor-to-ceiling windows provide a view of the pool area. The room has individually controlled air-conditioning, 42" LCD TV and black-out curtains. Bathroom facilities are located right next door to the room.

(<https://regentrotorua.co.nz/events>)

### Regent Annex Board Room

The Regent Annex Board Room is a larger meeting room located on the ground floor of the Hotel's newest building adjacent to the Reception area. It has individually controlled air-conditioning, 1 x 42" LCD TV, projection screen, opening windows, black-out curtains, toilet facilities and an outdoor courtyard.

(<https://regentrotorua.co.nz/events>)

### Regent Room Restaurant & Bar

The Regent Room offers the largest space for an event and is located adjacent to the Hotel reception. The Regent Room has a dedicated bar area, large projection wall, air-conditioning, sun-blinds and toilet facilities. The Regent Room opens to the outdoor courtyard and heated swimming pool area.

(<https://regentrotorua.co.nz/dine>)

### Regent Poolside

The Regent Poolside courtyard is an outdoor space next to the Restaurant & Bar and is perfect for evening cocktails or banquet style dining on a fine day or evening. Regent Poolside has an outdoor heated swimming pool, lounge furniture, planter box electrical sockets for laptops etc., outdoor umbrellas and access to toilet facilities.

(<https://regentrotorua.co.nz/>)

## Meeting Room Information

Venue	Venue Hire	Venue Set Up	Delegates
Club Lounge	\$50 plus GST	As below	As below
Board Room	\$150 plus GST	As below	As below
Regent Room	Individual quotes	As below	As below

All meeting room rates are exclusive of GST.  
The above cost is quoted on a per day basis.

## Meeting Room Capacities

Room	Theatre	Boardroom	Classroom	U Shape	Banquet	Cocktail
Club Lounge	20	10	16	-	-	20
Board Room	40	20	30	24	30	45
Regent Room	80	-	60	40	70	100
Poolside	-	-	-	-	50	100

Note: guest numbers in above grid are maximum capacity per room.

## Meeting Room Inclusions

- Iced water & glassware
- LCD TV for laptop presentations
- Complimentary unlimited WiFi
- Whiteboard & marker pens (if required)
- DVD player (if required)
- Pads & pens (if required)
- Lectern (if required)
- Projector screen (if required) in the Board Room only (LED only – requires a dark room)

## Equipment

Equipment	Cost per day
Data Projector	\$150.00
Flip Chart	Complimentary
Whiteboard	Complimentary
Phone	Complimentary
*cost of calls not included	Complimentary
WiFi	Complimentary
Pads & Pens	Complimentary
LCD TV screen	Complimentary
DVD Player	Complimentary
Lectern	Complimentary

Additional equipment and on-site support can be arranged through our preferred local audio-visual supplier if required.

## Out-Catering

The Regent of Rotorua is proud to offer an out-catering service to make your function a truly memorable occasion. We can offer a wide range of catering options from morning and afternoon teas, working lunches, individually crafted canapés through to large platters and themed banquets.

## Hotel Facilities & Services

- Free carparking
- Free WiFi throughout the Regent property
- Complimentary local calls
- Guest laundry and dry-cleaning service
- Outdoor heated swimming pool
- Indoor thermal mineral pool
- Mountain bike cleaning area and secure lock up facility
- Business services





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Prepare to be wowed by an eclectic mix of trendy spaces. The Regent of Rotorua marks the epitome of chic, luxury accommodation in the city. Friendly staff offer a warm welcome to all from business travellers to international guests and families. Everything is close to hand, near the dining precinct, key attractions and Lake Rotorua.

### Nearby

The hotel is near the dining precinct Eat Street. It is just one block from Lake Rotorua and five minutes from the Rotorua Event Centre.

### Airport

Rotorua International Airport is situated 10km from Regent of Rotorua. Private transfers are available by prior arrangement to and from the hotel at an additional charge.

### Regent Room

The Regent Room offers you a range of contemporary New Zealand cuisine from our extensive menu including sharing plates and tapas and tempting desserts and cheeses. White linen graces the tables at night and the view opens out to the outdoor swimming pool and courtyard.



### Superior Room

Superior Rooms offer approximately 26sqm of space and can accommodate a maximum of three guests using a rollaway bed with an extra person charge. Some of our Superior Rooms also offer the flexibility of adjoining rooms with a shared entrance hallway.



### Boutique Suite

Boutique Suites offer approximately 36sqm of space and can accommodate a maximum of three guests using a rollaway bed in the lounge with an extra person charge. Our tiled suite bathrooms offer both monsoon rain showers and soaker baths in the majority of the Boutique Suites.



### Two Bedroom Family Room

Our typical bedding configuration is a queen bed in one bedroom and twin beds in the other bedroom. The bathroom offers both a monsoon rain shower and a soaker bath. This room type is approximately 45sqm in size and suitable for a maximum of four guests including children.



### Two Bedroom Executive Suite

Offering 54sqm of space and comfort, the two bedroom two bathroom Executive Suites are suitable for a maximum of five guests including children.



### Cutie Room

Ideal for solo travellers, or for couples who like an intimate space, whilst still offering guests a taste of luxury. With a minimum of 16sqm of space and with a double size bed this room can accommodate a maximum of two guests.



### Hotel facilities

- Complimentary Wi-Fi
- Outdoor swimming pool
- Indoor mineral pool
- Concierge services
- Free local newspaper
- Free on-site parking
- Mountain bike cleaning & storage area

### Room facilities

- 24 hour room service
- Heated mirrors
- Underfloor heating
- Security safe
- Mini bar
- Air conditioning
- Tea & coffee making facilities
- Generous toiletries
- Hair dryer
- Robes

